

Annex XVI - How to complete the CEPT Form D

1. Goods consigned from (exporter's business name, address, country)		Reference No. ASEAN COMMON EFFECTIVE PREFERENTIAL TARIFF SCHEME CERTIFICATE OF ORIGIN (Combined declaration and certificate) FORM D Issued in Singapore See notes overleaf			
2. Goods consigned to (consignee's name, address, country)					
3. Means of transport and route (as far as known) Departure Date Vessel's Name/Aircraft etc Port of Discharge		4. For official use <input type="checkbox"/> Preferential Treatment Given Under ASEAN Common Effective Preferential Tariff Scheme <input type="checkbox"/> Preferential Treatment Not Given (Please state reason/s) Signature of Authorised Signatory of the Importing Country			
5. Item number	6. Marks and numbers of packages	7. Number and kind of packages, description of goods (including quantity where appropriate and HS number of the importing country)	8. Origin criterion (see notes overleaf)	9. Gross weight or other quantity and value (FOB)	10. Number and date of invoices
11. Declaration by the exporter The undersigned hereby declares that the above details and statements are correct; that all the goods were produced in and comply with the origin requirements specified for those goods in the ASEAN Common Effective Preferential Tariff Scheme for goods export to Place and date, signature of authorized signatory			12. Certification It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct. Place and date, signature and stamp of certifying authority		

Please note that the above format is a specimen copy only.

How to Complete the CEPT Form D

(See above specimen CEPT Form D)

Box 1 Goods Consigned from

Type the name, address and country of the exporter. The name must be the same as the exporter described in the invoice.

Box 2 Goods Consigned to

Type the name, address and country of the importer. The name must be the same as the importer described in the invoice. For third party trade, you may type "To Order".

Box 3 Means of Transport and Route

Type in the means of transport either by Air, Sea or Land, the departure date, name of vessel/aircraft and port of discharge. If the products are transported through a third country, this should be typed in the Box e.g.

"Singapore to Bangkok via Penang".

Box 4 For Official Use

Reserved for the use of the TDB and the ASEAN Customs authority in the country of destination.

Box 5 Item Number

Type the numbers of the individual items of products, e.g.

Item Number	Description of Goods
1	Ladies' leather wallets
2	Men's leather wallets
3	Leather belts

Box 6 Marks and Numbers of Packages

Type the marks and numbers of the packages covered by the Certificate. This information should be identical to the marks and numbers on your packages.

Box 7 Number and Type of Packages, Description of Goods, HS Heading Number of the Importing Country

Type clearly the description of the products exported. This should be identical to the description of the products contained in the invoice. An accurate description will help the Customs Authority of the country of destination to clear your products quickly. Type the 6-digit HS Heading of the importing ASEAN country for each product.

Box 8 Origin Criterion

The origin criterion must be clearly typed. This must be in accordance with the rules and conditions

as stated on the reverse side of the Form D. Please use the following symbols:

- | | |
|---|---|
| (a) "X" | For the wholly produced products |
| (b) "Single Country Content"
followed by the % of
Singapore content | For products manufactured
without ASEAN Cumulation |
| (c) "ASEAN Cumulative Content"
followed by the % of the
aggregate ASEAN content | For products manufactured
with ASEAN inputs |
| (d) "ST" | For Textiles and Textile Products |

Box 9 Gross Weight or Other Quantity and Value (FOB)

Type the gross weight or other quantity (such as piece, kg) of the products covered by the Certificate. Type below this, the export value (FOB) of each product. This export value must tally with that shown on the invoice.

Box 10 Number and Date of Invoice

State number and date of the invoice in question. The date of the invoice attached to the Application should not be later than the date of approval on the Certificate.

Box 11 Declaration by the Exporter

The term "Exporter" refers to the shipper who can either be a trader or a manufacturer. Type the name of the producing country and the importing country, and the place and date when the declaration is made. This box must be signed by the Company's authorised signatory.

Box 12 Certification

Leave it blank. The TDB will certify in this Box.

